

## CRANE PENSION TRUSTEE COMPANY (UK) LTD AND CRANE UK GROUP LIFE ASSURANCE SCHEME (THE "SCHEME")

## THE GENERAL DATA PROTECTION REGULATIONS ("GDPR") FORMAL ERASURE NOTICE

## <u>Overview</u>

Where (a) a data subject has requested that personal data relating to him/ her be erased and the Trustee agrees with that request or (b) the Trustee has decided, further to an assessment of applicable data, that there are no legal grounds to justify the retention of particular data, the Trustee will decide to erase that data.

In accordance with recitals 65 and 66 and Articles 17 and 19 of the GDPR, the Trustee is required to notify third parties to whom relevant data has been disclosed (**relevant third parties**) of the erasure (or restriction of processing) of that data.

## Notice

The Trustee has decided to [erase][restrict the processing of] data in respect of [<<insert name>>][<<insert description of data>>] (**applicable data**).

The Trustee is aware that [you][the recipient of this notice] hold[s] the applicable data.

In accordance with the GDPR<sup>1</sup>, the Trustee hereby requests that, using the contact details set out at the foot of this notice, you:

- confirm that you do not hold applicable data; <u>OR</u> where you consider that you hold but are unable to erase the applicable data<sup>2</sup>,
- provide the Trustee with formal notice of why you consider you are unable to erase all applicable data under your control; <u>OR</u>
- erase all applicable data directly <u>and</u> notify the Trustee when you have done so.

<u>Please note</u> that where you decide that you are unable to erase applicable data, the Trustee reserves the right to forward justification of your decision to the Information Commissioner's Office.

Signed for and on behalf of the Trustee

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Please contact:

Scott Dalrymple, HR Vice President

Revision 1 25 May 2018

<sup>&</sup>lt;sup>1</sup> Namely Articles 16, 17, 18 and 19.

<sup>&</sup>lt;sup>2</sup> There are restricted circumstances under which you may decide not to comply with a request for erasure. Please ensure that you specify which reason[s] app[[y][ies].